**REGULAR MEETING OF THE BOARD OF TRUSTEES**

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 Minutes

**April 27, 2022**

**6:00PM**

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on June 24, 2021 to the Coaster and to the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

1. **MEETING CALLED TO ORDER 6:03 PM**

**Flag Salute**

**Public present:**

Roll Call: The Board of Trustees meet via live stream WebEx, available to the public via our school website.

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| --- | --- | --- | --- | --- | --- | --- |
| Present | Present | Present |  | Present | Present | Present |
| Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoard Member | Jakora Holman-ThompsonBoard Member | KaneshaJonesBoardMember | DaVisha PrattSuperintendent/CSA | Dwayne McNeilSBA / Board Secretary |

 **The Board adopts the agenda of April 27, 2022: Motions and Votes**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** | 2nd | 1st |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-JonesVice President | Kevin ElamBoardMember | Jakora Holman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  | Yes | Yes | Yes |  | Yes |

1. **MINUTES**

The secretary presents the minutes of the regular Board Meeting of **March 30, 2022,** as distributed and recommends them for approval and adoption.

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| **Moved by (1st) and seconded (2nd)** |  | 2nd |  |  | 1st |
|  | Claudia MorganPresident | Sheree Sanders-JonesVice President | Kevin ElamBoardMember | Jakora Holman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  | Yes | Yes | Yes |  | Yes |

1. **COMMITTEE REPORTS:**
* **Executive** – Claudia Morgan, Kanesha Jones, DaVisha Pratt, Linda Mambelli**,** Dwayne McNeil
* **Personnel –** Jakora Holman-Thompson, Kanesha Jones, DaVisha Pratt, Dwayne McNeil
* **Finance & Building –** Claudia Morgan, DaVisha Pratt, Linda Mambelli, Sheree Sanders-Jones, Dwayne McNeil
* **Curriculum –** DaVisha Pratt, Sheree Sanders-Jones, Kristin Zink
* **Policy –** Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Linda Mambelli, Dwayne McNeil
* **Attendance/Discipline** –Kevin Elam, Jakora Holman-Thompson, Kristin Zink.
* **Nominating Committee** – Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Dwayne McNeil.
1. **NEW BUSINESS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | Jakora Holman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**A. DISCUSSION/INFORMATION ITEMS:**

* + 1. CSA Report – Bone-in Food, KYDS, staff appreciation, and state testing 5/2/22 to 5/17/22
		2. Roll Call and revised salary guide presentation
		3. New board member nominations

**Closed Executive Session: None**

**Go into a Closed Executive session at PM.**

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| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**Motions to go into Open Public Session at PM**

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| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**Resolution(s) resulting from executive session:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**V. RESOLUTIONS:**

1. **Financial:**
	* + 1. **Resolution 04-22A1:** Approval of Monthly Disbursements for April and payrolls for March 31, 2022 and April 15, 2022 as presented.
			2. **Resolution 04-22A2:** Approval of Unaudited Board Secretary Report for March 2022 as presented.
			3. **Resolution 04-22A3:** Approval of Treasurer’s Report for March 2022 as presented.
			4. **Resolution 04-22A4:** Approval of Budgetary Transfers for March 2022 as presented.
2. **Personnel**

1. **Resolution 04-22B1:** The Board approves the **professional development and mileage** as presented.
2. **Resolution 04-22B2:** Approval of the following **payroll stipends** to be paid on **May 31, 2022:**

|  |  |  |  |
| --- | --- | --- | --- |
| **EMPLOYEE** | **PAYMENT AMOUNT** | **DESCRIPTION** | **FUNDING SOURCE** |
| Linda Mambelli | $5,000 | Additional responsibilities (re-opening/managing/increased grant management, etc during the pandemic) | ESSER II |
| Kristin Zink | $1,500 | Supervision and Organization of all after-school programs  | Title 1 |
| Felicia Kennedy | $2,500 | Additional responsibilities (re-opening/managing/contact tracing & COVID Testing, etc during the pandemic) | ESSER II |
| DaVisha Pratt | $2,500 | Additional responsibilities associated with Campus 2 including after-hours work. | General Fund |
| Syron Davis | $1,250 | Additional responsibilities associated with Campus 2 | General Fund |
| Ahmed Lawson | $750 | Additional responsibilities associated with Campus 2 | General Fund |
| Dwayne McNeil | $5,000 | Additional responsibilities associated with Campus 2 including after-hours work. | General Fund |

**3. Resolution 04-22B3:** Approval of Roll Call as presented.

|  |  |
| --- | --- |
| **Staff Member**  | **Position** |
| Armour, Shanna | Supervisor of Student Services |
| Brown, Laurie | MS Math Teacher |
| Clark, Lauretta | Part-Time Custodial/Lunch Aide |
| Davis, Syron | Facility/Student Support |
| Felice, Janet (Long-Term Sub) | 4th Grade Teacher |
| Gontrant, Nehemie | MS Paraprofessional |
| Hargrove, Shannon | 2nd Grade Teacher |
| Hirtzel, Heather | Kindergarten Teacher |
| Howell, Pallas | 1st Grade Teacher |
| James, Pamela | Part-Time Custodial/Lunch Aide |
| Jean-Mary, Madeline | School Social Worker |
| Joshua, Janesia | Custodian/Lunch Aide |
| Kennedy, Felicia | Business Office Manager |
| Kerns, Madeline | MS ELA Teacher |
| Kuc, Jessica | 5th Grade Teacher |
| LaFauci, Tiffany | School Nurse |
| Lawson, Ahmed | Facilities Coordinator |
| Ledet, Candice | 1st Grade Teacher |
| Lloyd, Barbara | MS Math Teacher |
| Mambelli, Linda | Accountant |
| Martinez, Angela | Bilingual Secretary |
| McCurdy, Bill | MS Science |
| McNeil, Dwayne | School Business Administrator |
| **New Staff** | **Accounts Payable Clerk** |
| **New Staff - 4th Gr** | **4th Grade Teacher** |
| **New Staff - ELA** | **MS ELA Teacher**  |
| **New Staff - PE** | **PE Teacher** |
| **New Staff ESL** | **ESL Teacher** |
| Nicoletti, Lisa | Kindergarten Teacher |
| Norkus, Cynthia | MS Special Education |
| Ottavianno, Maria | 2nd Grade Teacher |
| Palladino, Allison | MS Social Studies |
| Pallidino, Allison | Student Support |
| Palombo, Misty | Literacy Coach/ Wilson Reading Teacher |
| Pratt, DaVisha | Chief School Administrator |
| Riddle, Colleen | Kindergarten Teacher |
| Rigney, Penny | 3rd Grade Teacher |
| Rizzo, Jamie | 2nd Grade Teacher |
| Rojas, Jessica | Part-time Bilingual Secretary |
| Russell, Amanda | Interventionist Teacher |
| Sara Shanahan | 4th Grade Math/Science Teacher |
| Shannon, Kayleigh | 3rd Grade Teacher |
| Soriano, Dawn | 5th Grade Teacher |
| Thorp, John | PE Teacher |
| Turchyn, Jennifer | Interventionist Teacher |
| Tyson, Tara | Art Teacher |
| Varley, Tiffany | 3rd Grade Teacher |
| Zink, Kristin | Math Coach/Supervisor |

**4. Resolution 04-22B4:** The Board approves revised 3-year Teacher Salary Guide effective for the 2022-23, 2023-24, and 2024-25 school years as presented.

1. **Miscellaneous:**

**Resolution 04-22C1:** Approval of monthly security drills as presented

**Campus 1 (601 Grand)**

* *Fire Drill Entire School (all staff, faculty and students) 4/29 /2022 @ 1:45 pm*
* *Emergency Drill – Lockdown – (all staff, faculty and students) 4/27/2022 @ 1:45 pm*

**Campus 2 (500 Grand)**

* *Fire Drill Entire School (all staff, faculty and students) 4/29/2022 @ 2:10 pm*
* *Emergency Drill – Emergency Drill – Lockdown – (all staff, faculty and students) 4/27/2022 @ 2:10 pm*

1. **Vendor Contracts:**

**1. Resolution 04-22D1:** Approval of the Memorandum of Understanding for the ARP-HCY II Application.

**2. Resolution 04-22D2:** Approval for Konscious Youth Development & Services to accompany staff and independently conduct home visits by providing social-emotional student support paid from ESSER II at a rate of $150 per hour not to exceed $3,767.75.

**3. Resolution 04-22D3:** Approval to purchase food products from Bone-in Food to support the school-community component of Saturday School on May 21, 2022 with $1,000 donated from Central Jersey Club (CJC) and $2,500 paid from ESSER II, not to exceed $3,500.

1. **Policies/Curriculum: None**

**Are there any resolutions the Board wants to table or vote separately?**

**Move to approve and adopt Resolutions: 04-22A1-A4, 04-22B1-B4, 04-22C1, and 04-22D1-D3.**

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| **Moved by (1st) and seconded (2nd)** |  | 1st |  |  | 2nd |
|  | Claudia MorganPresident | Sheree Sanders-JonesVice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:** | Yes | Yes | Yes |  | Yes |

 **Public Comments:**

**Motions to open the public comment session:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**Motions to close the public comment session:**

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| **Moved by (1st) and seconded (2nd)** |  |  |  |  |  |
|  | Claudia MorganPresident | Sheree Sanders-Jones Vice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  |  |  |  |  |  |

**Comments by Board:**

**MEETING ADJOURNED AT 7:09 pm**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Moved by (1st) and seconded (2nd)** |  | 2nd |  |  | 1st |
|  | Claudia MorganPresident | Sheree Sanders-JonesVice President | Kevin ElamBoardMember | JakoraHolman-ThompsonBoard Member | KaneshaJonesBoardMember |
| **Vote:**  | Yes | Yes | Yes | Yes | Yes |